

# Southfields Primary School



## EYFS Induction Guidance for Parents

2019-20

- Prior to admission requests the school offers tours during the school day of the whole school site
- Parents apply for admission to the school
- Parent is selected by Peterborough Local Authority and assigned to the school or is put on the waiting list
- Parent receives a letter from the school which explains the outline of induction for their child
- Parents are invited to an evening to learn more about the school, speak to the EYFS teachers, try our school meals, view the uniform, complete paperwork, speak to department heads (SEND, Gifted/Talented co-ordinator, English and Mathematics leads, Explorer breakfast and afterschool manager and team, Medical lead). On this evening Parents are given a book bag and information prior to starting the school in an induction pack which is completed and given to the school.

### **Included in the induction pack is:**

1. A child survey for induction
2. Attendance information
3. New Student information Form
4. Permission slips (Photo's, food tech, school trips/visits, child/parent contract, internet)
5. Parking information
6. School Prospectus
7. Letter from the House Captains
8. A support pack for the holidays and pencil crayons

The teacher's visit each child at home in July and are given a special book especially for them which tells them all about the school

Parent and child are invited to the school for a stay and play session

Parent and child have two induction days in September for half a day (One morning and one afternoon) before they start full time- if the staff feel they are ready for full days.